Instructions for Employee

You have received this form because (1) your employer (or its transfer agent) has recorded a first transfer of legal title of stock you acquired pursuant to your exercise of an option granted under an employee stock purchase plan and (2) the exercise price was less than 100% of the value of the stock on the date shown in box 1 or was not fixed or determinable on that date.

No income is recognized when you exercise an option under an employee stock purchase plan. However, you must recognize (report) gain or loss on your tax return for the year in which you sell or otherwise dispose of the stock. Keep this form and use it to figure the gain or loss. For more information, see Pub. 525.

Account number. May show an account or other unique number your employer or transfer agent assigned to distinguish your account.

Box 1. Shows the date the option to purchase the stock was granted to you.

Box 2. Shows the date you exercised the option to purchase the stock

Box 3. Shows the fair market value (FMV) per share on the date the option to purchase the stock was granted to you.

Box 4. Shows the FMV per share on the date you exercised the option to purchase the stock.

Box 5. Shows the price paid per share on the date you exercised the option to purchase the stock.

Box 6. Shows the number of shares to which legal title was transferred by you.

Box 7. Shows the date legal title of the shares was first transferred by you.

Box 8. If the exercise price per share was not fixed or determinable on the date entered in box 1, box 8 shows the exercise price per share determined as if the option was exercised on the date in box 1. If the exercise price per share was fixed or determinable on the date shown in box 1, then box 8 will be blank.

Future developments. For the latest information about developments related to Form 3922 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/Form3922.

☐ CORRECTED 1 Date option granted CORPORATION'S name, street address, city, state, and ZIP code **Transfer of Stock** OMB No. 1545-2129 INTEGRATED DATA MANAGEMENT SYSTEMS **Acquired Through** 04/09/2018 ACCOUNT ABILITY COMPLIANCE SOFTWARE an Employee 555 BROADHOLLOW ROAD SUITE 273 2 Date option exercised Stock Purchase MELVILLE NY 11747-5001 Plan Under 03/10/2020 Form **3922** 631-249-7744/SALES DEPT Section 423(c) CORPORATION'S federal identification no. EMPLOYEE'S identification number Fair market value per share 4 Fair market value per share Copy B 13-3249958 XXX-XX-0029 on grant date on exercise date For Employee EMPLOYEE'S name, street address, city, state, and ZIP code 3.92 4.21 5 6 No. of shares transferred Exercise price paid per share This is important tax JOHN DOE 5.66 2750 information and is 33 EAST 17 STREET UNIT 2101 Date legal title transferred being furnished to NEW YORK NY 10003-2005 the Internal Revenue 06/23/2020 Service Exercise price per share determined as if the option was exercised on the date shown in box 1 Account number (see instructions) 9655884-583737 4.01 Form 3922 (Rev. 9-2016) (Keep for your records) Department of the Treasury - Internal Revenue Service

INTEGRATED DATA MANAGEMENT SYSTEMS ACCOUNT ABILITY COMPLIANCE SOFTWARE 555 BROADHOLLOW ROAD SUITE 273 MELVILLE NY 11747-5001 FIRST-CLASS MAIL
U.S. POSTAGE
PAID
MELVILLE, NEW YORK
PERMIT NO. 123456

JOHN DOE 33 EAST 17 STREET UNIT 2101 NEW YORK NY 10003-2005